



Reynard Street
Neighbourhood House

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Volunteer Position Description

Group Facilitator Volunteer - Gardening

POSITION DESCRIPTION

Employer: Reynard Street Neighbourhood House Incorporated (RSNH)

Location: 104a Reynard St Coburg 3058

Role structure: 4 hours per week on Fridays

ABOUT THIS ROLE

Reynard Street Neighbourhood House (RSNH) is a welcoming, inclusive and vibrant community centre in Coburg that offers a range of programs, services and events to support local residents.

We are currently seeking a motivated and community-minded Group Facilitator- Gardening Volunteer to support and supervise a small team of volunteers involved in the Friday Inclusive Gardening Group. There is a focus on creating a safe and engaging space for volunteers while also contributing to the maintenance and placemaking of the Community and Sensory Gardens at RSNH.

This position will continue work that occurs throughout the week in the Urban Food Garden and Seeds of Change Programs to ensure a seamless approach to garden care and development. These two Programs are overseen by the Garden Coordinator. This position will support the Garden Coordinator by working on identified tasks with the Friday Inclusive Gardening Group. Both the Facilitator and Garden Coordinator will help communicate program policies to gardeners, encourage community involvement, support volunteers and oversee RSNH Community and Sensory Gardens. The aim is to ensure our garden is a safe, thriving and productive community asset. They play a critical role in fostering a sense of community in the garden and helping new gardeners integrate into the community.

The volunteer will be under the direct supervision of the Program and Community Development Coordinator and work closely with the Garden Coordinator, other staff and volunteers to support the smooth operation of our centre and its programs.

KEY RESPONSIBILITIES

- Support Friday Inclusive Gardening Group volunteers to ensure safe operations in the garden
- Implement duties directed by the Garden Coordinator, select appropriate activities depending on participants abilities and interests



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- Facilitate various gardening activities including planting, watering, weeding, mulching and maintaining garden beds and harvesting produce
- Identify, plan and carry out maintenance tasks in the garden and match these with the group capacity and individuals' abilities
- Liaise with other volunteers, staff and community members
- Follow RSNH procedures and maintain confidentiality at all times
- Other duties as required

WHAT WE'RE LOOKING FOR

- Friendly and approachable communication style
- Reliability and punctuality
- Proven experience and diligence in working safely at all times, complying with all RSNH OH&S procedures and policies corresponds
- Ability to facilitate and organise garden volunteers
- Proven experience in safe use of gardening tools
- Gardening or horticulture knowledge/experience- not educational background
- Good knowledge of safe working requirements
- The ability to initiate, plan and direct work as part of a team
- The ability to work positively with diverse groups of people; cultural and language groups, physical and all abilities
- The ability to work safely with limited direct supervision
- The ability/initiative to respond to maintenance issues at RSNH as they arise
- The willingness to demonstrate respect towards others who are also using the house
- Work independently (not working with the garden coordinator), use initiative and record activities/debrief to communicate regularly about garden activities.

OTHER CONSIDERATIONS

- A **current Working With Children Check (WWCC)** or willingness to obtain one
- Volunteer induction and training will be provided
- Opportunities for skill development and role expansion may be available over time

TO APPLY

Please apply via <https://www.socialplanet.com.au/volunteer/apply?acc=6645> with an attached resume and addressing all required questions.