

REYNARD STREET NEIGHBOURHOOD HOUSE INC

ABN 33 220 574 847

**SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847

CONTENTS	PAGE
Committee's Report	1
Income and Expenditure Statement & Statement of Comprehensive Income	2
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Notes to the Statement of Cash Flows	6
Notes to the Financial Statements	7
Statement by Members of the Committee	9
Independent Auditor's Report	10
Certificate by Members of the Committee	12

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
COMMITTEE'S REPORT

Your committee members present the special purpose financial report on the entity for the financial year ended 30 June 2024.

Committee of Governance Members

The names of committee of governance members at the date of this report are:

Dung Nguyen	Chairperson/ Office Bearer
Francis Martin	Deputy Chairperson
Shannon Wiseman	Secretary
Matthew Gourlay	Treasurer
Cheryl McLachlan	General Member
Ilona Nicola	General Member
Derya Siva	General Member

Principle Activities

The principle activities of the entity during the financial year were:

Reynard Street Neighbourhood House (formerly known as Robinson Reserve Neighbourhood House) is an incorporated, not-for-profit organisation in South West Coburg, in the City of Merri-bek. We aim to promote community wellbeing, reduce social isolation, and support and encourage an inclusive, empowered and resilient local neighbourhood.

Significant Changes

No significant changes in the nature of the entity's activity occurred during the financial year.

Operating Results

The deficit for the year attributable to the entity amounted to \$32,647 (2023: \$22,264 - deficit).

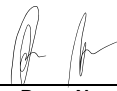
After Balance Date Events

No matter has evolved since 30 June 2024 that has significantly affected, or may significantly affect:

- (a) the entity's operations in future financial years, or
- (b) the results of those operations in future financial years, or
- (c) the entity's state of affairs in future financial years.

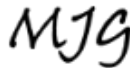
Signed in accordance with a resolution of the Members of the Committee.

Chairperson



Dung Nguyen

Treasurer



Matthew Gourlay

Dated this **7th** **day of** **November, 2024**

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2024

	2024	2023
	\$	\$
INCOME		
Grant Funding Income		
Local Government Grants	63,694	56,112
State Government Grants - NHCP	135,645	131,205
State Government Grants - ACFE	72,978	58,245
Other Grants	29,293	19,771
Grant Income Carried Forward	20,300	29,783
	<u>321,910</u>	<u>295,116</u>
Operating Income		
Program/ Course Fees Income	29,436	22,198
House Hire Income	23,985	32,821
Student Administration Fees	5,250	2,000
Playgroup Fees	19,327	20,482
	<u>77,998</u>	<u>77,501</u>
Other Income		
Interest Received	11,074	2,860
Donations	657	132
Other Income	15,241	13,469
	<u>26,972</u>	<u>16,461</u>
TOTAL INCOME	<u><u>426,880</u></u>	<u><u>389,078</u></u>

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
EXPENDITURE		
Administrative & Operating Expenses		
Advertising and Promotion	383	94
Audit and Bookkeeping Fees	1,675	1,600
Bank Fees and Charges	1,500	1,362
Board Meeting Expenses	562	275
Cleaning and Pest Control	5,904	6,136
Computer and IT Services	2,433	4,561
Conference Expenses	-	673
Depreciation	8,634	6,073
Fundraising & Donations Expenses	91	606
Furniture and Equipment	492	1,507
Insurance	2,430	1,309
Loss on Disposal of Assets	-	412
Membership Fees & Permits	3,763	4,692
Office Supplies	972	134
Photocopier and Printing	3,084	2,889
Rent	1,057	991
Repairs and maintenance	2,009	3,134
Telephone & Internet	2,744	4,628
Utilities - Electricity, Gas and Water	7,791	8,713
	<u>45,524</u>	<u>49,789</u>
Employee Related Expenses		
Salaries & Wages	323,683	251,800
Superannuation	34,796	33,845
Annual leave and Long Service Leave Expenses	3,996	3,836
Locum Manager	4,200	-
Portable Long Service Benefits Scheme Levies	3,947	4,456
Staff Gifts and Amenities	2,998	2,740
Training and Development	3,630	203
WorkCover	5,250	3,352
	<u>382,500</u>	<u>300,232</u>
Program & Grant Related Expenses		
Coffee Cart Expenses	3,406	3,093
Community Food Expenses	(1,445)	398
Other Grant Expenses	24,854	10,111
Playgroup Expenses	832	457
Program Consumables	3,317	2,256
Program Facilitator	-	44,660
Volunteer Costs	539	346
	<u>31,503</u>	<u>61,321</u>
TOTAL EXPENDITURE	<u>459,527</u>	<u>411,342</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>(32,647)</u>	<u>(22,264)</u>

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
NET SURPLUS/(DEFICIT) FOR THE YEAR	(32,647)	(22,264)
Other Comprehensive Income for the Year	-	-
NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION	<u>(32,647)</u>	<u>(22,264)</u>

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2024

	2024 \$	2023 \$
CURRENT ASSETS		
Cash at Bank	83,584	111,751
Cash on Hand	300	300
Cash at Term Deposits	190,000	212,606
Accounts Receivable	3,084	7,031
Other Receivables	2,524	-
Prepayments	2,422	2,652
TOTAL CURRENT ASSETS	281,914	334,340
NON-CURRENT ASSETS		
Capital Works	168,605	168,605
Less Accumulated Depreciation	(79,199)	(74,494)
	<u>89,406</u>	<u>94,111</u>
Computer Equipment	10,283	10,283
Less Accumulated Depreciation	(10,283)	(10,283)
	<u>-</u>	<u>-</u>
Office Furniture Equipment	108,277	100,819
Less Accumulated Depreciation	(69,973)	(66,044)
	<u>38,304</u>	<u>34,775</u>
TOTAL NON-CURRENT ASSETS	127,710	128,886
TOTAL ASSETS	409,624	463,226
CURRENT LIABILITIES		
Accounts Payable	7,350	9,396
Sundry Payables	9,312	146
ATO GST & PAYGW Payable	8,523	10,034
Superannuation Payable	7,793	10,190
Fees Received in Advance	4,628	12,580
Funds under Auspice Arrangements	12,589	-
Grants Received in Advance	-	32,800
Provision for Annual Leave	7,036	6,618
TOTAL CURRENT LIABILITIES	57,231	81,764
NON-CURRENT LIABILITIES		
Provision for Long Service Leave	25,355	21,777
TOTAL NON-CURRENT LIABILITIES	25,355	21,777
TOTAL LIABILITIES	82,586	103,541
NET ASSETS	327,038	359,685
EQUITY		
Accumulated Funds	327,038	359,685
	327,038	359,685

The Statement of Financial Position is to be read in conjunction with the audit report
and the notes to the financial statements.

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2024

	Accumulated Members Funds \$	Reserves \$	Total \$
Balance as at 1 July 2022	351,949	30,000	381,949
Surplus/ (Deficit) attributable to the Association	(22,264)	-	(22,264)
Balance as at 30 June 2023	329,685	30,000	359,685
Surplus/ (Deficit) attributable to the Association	(32,647)	-	(32,647)
Balance as at 30 June 2024	297,038	30,000	327,038

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2024

	Note	2024 \$	2023 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from grant funding		303,122	326,957
Receipts from customers		70,046	68,578
Receipts from other sources		15,898	13,601
Payments to suppliers and employees		(443,455)	(404,841)
Interest received		11,074	2,860
Net cash generated from/(used in) operating activities	(i)	<u>(43,315)</u>	<u>7,155</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for property, plant and equipment		(7,458)	(35,987)
Proceeds with disposal of property, plant and equipment		-	542
Net cash (used in)/provided by investing activities		<u>(7,458)</u>	<u>(35,445)</u>
Net increase/(decrease) in cash held		(50,773)	(28,290)
Cash and cash equivalents at beginning of financial year		324,657	352,947
Cash and cash equivalents at end of financial year	(ii)	<u><u>273,884</u></u>	<u><u>324,657</u></u>

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
NOTES TO THE STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
Note (i). Net cash generated from/(used in) operating activities		
Net surplus for the year	(32,647)	(22,264)
Non-cash flow item: depreciation	8,634	6,073
Non-cash flow item: (gain)/ loss on disposal of fixed assets	-	412
(Increase)/decrease in trade and other receivables	1,423	28,824
(Increase)/decrease in prepayments	230	(2,652)
Increase/(decrease) in trade and other payables	3,212	(1,168)
Increase/(decrease) in grants received in advance	(32,800)	3,017
Increase/(decrease) in funds under auspice arrangements	12,589	-
Increase/(decrease) in income received in advance	(7,952)	(8,923)
Increase/(decrease) in provisions	3,996	3,836
	<u>(43,315)</u>	<u>7,155</u>
Note (ii). Cash and cash equivalents at end of financial year		
Cash on hand	83,584	111,751
Cash at bank	300	300
	<u><u>273,884</u></u>	<u><u>324,657</u></u>

The Statement of Cash Flows is to be read in conjunction with the audit report and the notes to the financial statements.

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

Note 1. Statement of Significant Accounting Policies

This financial report includes the financial statements and notes of Reynard Street Neighbourhood House Inc, an incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

Basis of preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. The committee has determined that the association is not a reporting entity and also a not-for-profit association

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the company in the preparation of the general purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

Accounting Policies

a. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Property

Freehold land and buildings are shown at their fair value based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation reserve in equity. Decreases that offset previous increases of the same classes of assets are charged against fair value reserves directly in equity; all other decreases are charged to the income statement. Each year the difference between depreciation based on the revalued carrying amount of the asset charged to the income statement and depreciation based on the asset's original cost is transferred from the revaluation reserve to retained earnings.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Freehold land and buildings that have been contributed at no cost, or for nominal cost are valued at the fair value of the asset at the date it is acquired.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Committee commencing from the time the asset is held ready for use.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

Note 1. Statement of Significant Accounting Policies(continued)

b. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

c. Revenue

Grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met. Grants relating to expense items are recognised as income over the periods necessary to match the grant to the costs they are compensating.

Grants received for specific programs are recognised as income only to the extent of work completed on those projects when the terms of the grants stipulate that any unexpended funds are to be returned to the sponsor if the program is not completed. In those circumstances the funds attributable to work still to be completed are carried forward as grants income deferred.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers

All revenue is stated net of the amount of goods and services tax (GST).

d. Income Tax

By virtue of its aims as set out in the constitution, the Association qualifies as an organisation specifically exempt from income tax under Section 50-45 of the *Income Tax Assessment Act 1997*.

e. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

f. Employment Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amount expected to be paid when the liability is settled. Contributions are made by the association to employee superannuation fund and are charged as expenses when incurred.

g. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

h. Related Party Transactions

The Committee Members act in an honorary capacity and are not paid for their services as Committee Members

There were no transactions with related parties during the 2024 year.

REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 2 to 8, satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and:

- 1 a. comply with Australian Accounting Standards applicable to the association; and
b. give a true and fair view of the financial position of Reynard Street Neighbourhood House Inc as at 30 June 2024 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Reynard Street Neighbourhood House Inc will be able to pay its debts as and when they fall due.

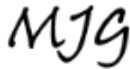
This declaration is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

Chairperson



Dung Nguyen

Treasurer



Matthew Gourlay

Dated:

7/11/2024



REYNARD STREET NEIGHBOURHOOD HOUSE INC
A.B.N. 33 220 574 847
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

Opinion

I have audited the accompanying financial report of Reynard Street Neighbourhood House Inc (the Association), which comprises the balance sheet as at 30 June 2024, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with *the Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*, including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2024 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1, *the Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Reynard Street Neighbourhood House Inc to meet the requirements of the *Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.



Collins & Co Audit Pty Ltd

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Australia

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Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.
- Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Auditor: Frederik Ryk Ludolf Eksteen

ASIC Registration Number: 421448

Address: Collins & Co Audit Pty Ltd, 127 Paisley Street, FOOTSCRAY VIC 3011

Signature:

Date: 7 November 2024

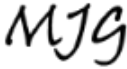
REYNARD STREET NEIGHBOURHOOD HOUSE INC
ABN 33 220 574 847
CERTIFICATE BY MEMBERS OF THE COMMITTEE

I, **Dung Nguyen** and I, **Matthew Gourlay** certify that:

- (a) We are members of the committee of governance of Reynard Street Neighbourhood House Inc.
- (b) We attended the annual general meeting of the association held on 25 October 2024.
- (c) We are authorised by the attached resolution of the committee to sign this certificate.
- (d) This annual statement was submitted to the members of the association at its annual general meeting.

Chairperson 

Dung Nguyen

Treasurer 

Matthew Gourlay

Dated this 7th **day of** November, 2024