



Reynard Street
Neighbourhood House

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12th October 2024

Notice of Special Resolution to Amend Rules of the Association

The **Annual General Meeting (AGM) of Reynard Street Neighbourhood House (RSNH)**, is taking place on:

Friday 8th November 2024, 11am – 12pm

Notice is hereby given of a special resolution to amend the Rules of Association. A special resolution is passed if not less than three quarters of the members voting at a general meeting (whether in person or by proxy) vote in favour of the resolution.

The proposed amendments are as follows:

10 Application for membership

Current:

(2) The application—

- (a) must be signed by the applicant; and
- (b) may be accompanied by the joining fee.

Note

The joining fee is the fee (if any) determined by the Association under rule 12(3).

Proposed:

(2) The application—

- (a) must be signed by the applicant; and
- (b) may be accompanied by the joining fee.

Note

1. The joining fee is the fee (if any) determined by the Association under rule 12(3).
2. **A requirement for a signature of a person may be met by electronic signature. See section 9 of the Electronic Transactions (Victoria) Act 2000.**



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18 Register of members

Current:

- (1) The Secretary must keep and maintain a register of members that includes—
 - (a) for each current member—
 - (i) the member's name;
 - (ii) the address for notice last given by the member;
 - (iii) the date of becoming a member;
 - (iv) if the member is an associate member, a note to that effect;
 - (v) any other information determined by the Committee; and
 - (b) for each former member, the date of ceasing to be a member.

Proposed:

- (1) The Secretary must keep and maintain a register of members that includes—
 - (a) for each current member—
 - (i) the member's name;
 - (ii) the address for notice last given by the member;
 - (iii) the email address last given by the member (if available); and**
 - (iv) the date of becoming a member;
 - (v) if the member is an associate member, a note to that effect;
 - (vi) any other information determined by the Committee; and
 - (b) for each former member, the date of ceasing to be a member.

23 Appeal rights

Current:

- (1) A person whose membership rights have been suspended or who has been expelled from the Association under rule 22 may give notice to the effect that he or she wishes to appeal against the suspension or expulsion.
- (2) The notice must be in writing and given—
 - (a) to the disciplinary subcommittee immediately after the vote to suspend or expel the person is taken; or
 - (b) to the Secretary not later than 48 hours after the vote.
- (3) If a person has given notice under subrule (2), a disciplinary appeal meeting must be convened by the Committee as soon as practicable, but in any event not later than 21 days, after the notice is received.



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- (4) Notice of the disciplinary appeal meeting must be given to each member of the Association who is entitled to vote as soon as practicable and must—
- (a) specify the date, time and place of the meeting; and
 - (b) state—
 - (i) the name of the person against whom the disciplinary action has been taken; and
 - (ii) the grounds for taking that action; and
 - (iii) that at the disciplinary appeal meeting the members present must vote on whether the decision to suspend or expel the person should be upheld or revoked.

Proposed:

- (1) A person whose membership rights have been suspended or who has been expelled from the Association under rule 22 may give notice to the effect that the person wishes to appeal against the suspension or expulsion.
- (2) The notice must be in writing and given—
- (a) to the disciplinary subcommittee immediately after the vote to suspend or expel the person is taken; or
 - (b) to the Secretary not later than 7 days after the vote.**
- (3) If a person has given notice under subrule (2), the Committee must appoint at least 3 persons to an appeal subcommittee to consider the appeal.**
- (4) Subject to subrule (5), the Committee may appoint any person to an appeal subcommittee.**
- (5) A person must not be appointed to an appeal subcommittee if the person—**
- (a) was appointed to the disciplinary subcommittee to hear and determine the matter of the member concerned; or**
 - (b) has a personal interest in the dispute; or**
 - (c) is biased in favour of or against the member concerned.**
- (6) The committee must convene a meeting of the appeal subcommittee (the disciplinary appeal meeting) as soon as practicable and no later than 21 days after the notice of the appeal is received.**
- (7) Notice of the disciplinary appeal meeting must be given to each member of the appeal subcommittee and the member concerned as soon as practicable and must—**
- (a) specify the date, time and place of the meeting; and
 - (b) state—
 - (i) the name of the person against whom the disciplinary action has been taken; and
 - (ii) the grounds for taking that action; and



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(iii) that at the disciplinary appeal meeting the appeal subcommittee members present must vote on whether the decision to suspend or expel the person should be upheld or revoked.

27 Appointment of mediator

Current:

- (2) The mediator must be
- (b) in the absence of agreement
 - (ii) if the dispute is between a member and the Committee or the Association— a person appointed or employed by the Dispute Settlement Centre of Victoria.
- (3) A mediator appointed by the Committee may be a member or former member of the Association but in any case must not be a person who—
- (a) has a personal interest in the dispute; or
 - (b) is biased in favour of or against any party.

Proposed:

- (2) The mediator must be
- (b) in the absence of agreement
 - (ii) if the dispute is between a member and the Committee or the Association—a registered mediator.**
- Note This includes a registered mediator appointed or employed by the Dispute Settlement Centre of Victoria or accredited by the Victorian Bar.***
- (3) Subject to subrule (4), the Committee may appoint any person as a mediator.**
- (4) The Committee must not appoint a person as a mediator if the person—**
- (a) has a personal interest in the dispute; or**
 - (b) is biased in favour of or against any party.**

28 Mediation process

Proposed additions (no change to existing clauses):

- (3) Any costs of mediation are to be paid—**



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- (a) if an agreement as to costs is reached between the parties—in accordance with that agreement; or**
- (b) if there is no such agreement— the committee will support costs up to 50% of what is considered to be reasonable costs.**

65 Conflict of interest

Proposed additions (no change to existing clauses):

- (4) The Committee must keep a conflict of interest register.
- (5) The conflict of interest register must record the following—
 - (a) the name and position of the member who has disclosed a material personal interest;
 - (b) a description of the nature and extent of that interest;
 - (c) a management plan documenting actions required to mitigate the conflict.