



Reynard Street
Neighbourhood House

A place for everyone to
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Code of Conduct for Parents/Caregivers attending RSNH Playgroups

BACKGROUND

This code of conduct is for parents/caregivers of children attending a playgroup at RSNH. All parents/caregivers are to comply with relevant legislation and RSNH policy and procedures. The fundamental principles outlined in this code of conduct are intended to guide parents/caregivers to act in a safe, fair and ethical manner for the benefit of the playgroup and the playgroup community. Every parent/caregiver is expected to comply with this code in relation to their interactions with one another, staff, volunteers, children and other parents/caregivers when they are attending an RSNH playgroup.

RSNH VALUES

Inclusion: we value diversity and recognise, respect and welcome all people equally.

Integrity: on an organisational and personal level we maintain high standards and our operations are honest, ethical and transparent.

Respect: for ourselves, each other and the natural environment. We act with care.

EXPECTATIONS

Everyone is responsible for establishing and maintaining appropriate roles, relationships and boundaries with children and other adults. Parents, guardians, carers and other family members attending RSNH Playgroups are expected to conduct themselves in a manner consistent with being a positive role model to children while displaying support for the program, staff and volunteers.

Parents, Carers and Guardians will:

- Adhere to the RSNH Playgroup Policy, Child Safe Policy and the Code of Conduct for Parents/Caregivers attending RSNH Playgroups and uphold a commitment to child safety at all times.
- Treat all children and adults associated with RSNH with courtesy and respect. We encourage a culture of polite consideration towards others using acceptable verbal and non verbal language. At no time will aggressive or offensive language be accepted from anyone whatever the circumstances may be.
- Respect the role of the Playgroup Coordinator who is responsible for instructing staff and volunteers whilst facilitating playgroup.
- Accept and embrace cultural differences, differing needs and personal ability.
- Contribute to a welcoming, inclusive and safe environment for all children, other parents and caregivers, staff and volunteers.
- Report any injury or hazard in a building or playground that may cause an injury.



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- Understand that every parent and caregiver attending playgroup must be responsible for the welfare and safety of their own child/ren but there is a collective responsibility of the whole group to ensure all children can play safely.
- Respect the property of RSNH and other people's property, privacy and confidentiality.
- Attend the RSNH not affected by alcohol and/or other drugs.
- Comply with RSNH policies.
- Conduct yourself in a manner that is consistent with the above principles and RSNH values.

FOR THIS CODE OF CONDUCT TO BE EFFECTIVE EVERYONE CONCERNED MUST TAKE OWNERSHIP AND ASSUME RESPONSIBILITY OF IT TO ENSURE THIS HAPPENS:

The management will endeavour to:

- Abide by the standards of conduct as set out in this document
- Make this document available to all parents, carers and visitors to the setting
- Ensure all staff and volunteers receive a copy
- Review this document at least annually or more if required

The staff will endeavour to:

- Abide by the standards set out in this document
- Respect individual needs and value the cultural practices and beliefs of the children and families/caregivers that use our playgroup
- Work with colleagues, management and families to provide an environment that encourages positive communication and feedback
- Act as positive role models at all times

Parents and Carers will endeavour to:

- Abide by the standards of conduct as set out in this document.

BREACH OF THIS CODE OF CONDUCT:

Any breach of the code of conduct will be treated promptly and taken very seriously. The management will endeavour to determine the appropriate course of action which may include but is not limited to any of the following procedures:

- A meeting or letter to address the breach and/or the outcome of the investigation and that another breach will not be tolerated.
- A restraining order being sought against the relevant person, which will in effect prevent that person from attending playgroup
- The suspension and possible permanent withdrawal of a families/caregivers enrolment in the playgroup session. This action will only be taken if all other avenues have been explored and the management feel that this is the only possible course of action left open to them.



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PARENT/GUARDIAN DECLARATION

I/we have read, and agree to abide by this Code of Conduct at all times when we are in attendance of RSNH Playgroups.

Signature: _____ Date: _____
Parent / Guardian

Signature: _____ Date: _____
Parent / Guardian