

**REYNARD STREET NEIGHBOURHOOD HOUSE INC**  
**DRAFT MINUTES ANNUAL GENERAL MEETING**  
**1PM FRIDAY, NOVEMBER 27 2020**

**Present -**

**Members:** Phil Day, Matt Dravich, Anne Erna, Emily Melon, Erin Dale, Kat Thorn, Mary Grace Giovankis, Neryl Jeanneret, Lyn Giles, Michael Riley, Owen Martin, Barbara Guignard-Driebery, Angela Marsicovetere, Nadia Montague

**Observers:** Lucy Eames, Hannah Evans, Meri Carnovale, Kelly Davis, Les Toth, Judy Lazarus, Katherine Berry, Veronika Pradel

**Absent -** None

Philippa Day (Chair) opened meeting by welcoming everyone and acknowledging the Traditional Owners of the land on which we meet, past and present. A special welcome was extended to all guests in attendance for joining us on our first Annual General Meeting held on Zoom. Phil reflects on her first year as Chairperson for RSNH Committee of Management and extends a special thank you to the staff and volunteers of RSNH for showing such resilience and creativity in the face of COVID-19 and beyond. She also extends a thank you to Judy Lazarus for her support, and to Moreland City Council, especially in setting up the Chairpersons Round Table. She expresses her excitement for the future of the House and the opportunity to continue to build relationships and opportunities with the community.

1. Attendance was taken with no apologies and no proxy votes to be noted.
2. Chair requested a motion be moved that the minutes from previous AGM 2019 be accepted  
Moved: Emily Mellon                      Seconded: Erin Dale
3. Manager's Report – Lucy Eames  
2019/2020 saw the completion of the kitchen upgrade, undertaken in December of 2019. The works included expanding the kitchen by 3 metres into the backyard and the installation of new appliances. We had the opportunity of holding just a couple of community lunches in early 2020 before the COVID-19 pandemic meant we had to close our doors one week before the end of term one. In term two we moved a number of our classes online while the others remained on hold. During this time staff got busy around the house working on maintenance projects and developing an emergency food relief program. This food relief program started in May with approximately 50 meals being cooked on just one day per week. This grew to three days of cooking with approximately 250 meals being made each week. A big thank you goes to Anne and Froso for volunteering their time to help with this program. Another thank you to the staff; Hannah, Meri, Ruby, and Kelly, who have shown creativity and resilience over a hard year. A big thank you to Judy Lazarus for setting up the weekly Managers Meetings. And thank you to Phil Day for her excellent work and enthusiasm this year as Chairperson.
4. Financial Report – Owen Martin  
RSNH's financial position is strong and the first half of the financial year was set to position us even better than what we saw in 2018/2019. Considering the unpredictability of 2020 as a result of COVID-19 we still remain in a strong financial position. Due to the need to close because of the pandemic, House and Program income dropping significantly, but due to core funding remaining steady and the income from government stimulus our position remains stable. This financial year also saw the cost of the kitchen upgrade which has been utilised well. For more information of the financial position of Reynard Street Neighbourhood House, see the financial report at the end of the Annual Report.
5. RSNH 2020 Annual Report motion to be accepted  
Moved: Barbara Guidnard-Driebery      Seconded: Neryl Jeanneret
6. Appointment of Auditor – Propose motion to appoint Ryk Eksteen from Collins and Co. as the Auditor for the next financial year 2020-2021

Moved: Kat Thorn      Seconded: Erin Dale

7. Annual Membership Subscription fee and date – propose 30<sup>th</sup> April and gold coin donation

Moved: Neryl Jeanneret      Seconded: Kat Thorn

8. Special Resolution – motion to approve adopting the model rules of the association

Vote taken to move the Special Resolution. Consensus needs to be met by at least three quarters of eligible members in attendance. Unanimous agreement reached amongst eligible members in attendance.

Moved: Owen Martin      Seconded: Emily Mellon

9. Election of new Committee of Management for 2020/21

- a. Matt Dravich
- b. Erin Dale
- c. Emily Mellon
- d. Neryl Jeanneret
- e. Kat Thorn
- f. Phil Day
- g. Nadia Montague
- h. Owen Martin

All members elected unopposed

10. Other Business - none

AGM closed at 1:37pm

DRAFT